

**SEVILLE TOWNSHIP BOARD MEETING**  
**8143 W Madison Rd, Elwell, MI**  
[www.sevilletownship.com](http://www.sevilletownship.com)  
**February 8, 2023 at 7 pm**

Supervisor Tish Mallory called the meeting to order at 7:03 pm followed with the Pledge of Allegiance to the United States of America.

Members Present: Supervisor Tish Mallory, Treasurer Ashlee Gibson-Smith, Clerk Jennifer Balcom, Trustee Douglas Brecht, and Trustee Michale Miller

Support Staff: Zoning Administrator Linda Kresnak, Justine Peterson Library Director @ Seville Township Library

Motion by J Balcom, seconded by M Miller to amend the agenda and move the Emerald Fire presentation from just before public comment to after the approval of the payables. **MOTION APPROVED.**

Public Comments: 7:07 – 7:20 pm

Motion by D Brecht, seconded by M Miller to approve the minutes of the January 11, 2023, Board Meeting. **BOARD MINUTES APPROVED.**

Motion by M Miller, seconded by D Brecht to approve the minutes of the January 23, 2023, Special Board Meeting. **BOARD MINUTES APPROVED.**

Treasurer's Report:	General Fund	\$630,226.65
	Trust and Agency	\$394.99
	Tax Account	\$236,542.20
	Fire/Rescue Millage	\$161,926.41
	Library Fund	\$259,397.98

Motion by D Brecht seconded by M Miller to approve the Treasurers Report of January 1, 2023 to January 31, 2023. **TREASURER REPORT APPROVED.**

Motion by A Gibson-Smith, seconded by M Miller to approve the General Ledger Accounts Payable for the period 1/11/2023 to 2/7/2023 totaling \$24,368.77. **PAYABLES APPROVED.**

John Siggerud, Owner of Emerald Fire Provisionary in Coleman made a presentation to the Township Board. Current Township ordinance prohibits marijuana provisionaries. The Planning Commission will review this issue at their April 2023 meeting.

T Mallory shared the EGLE letter dated 1-17-23 from Cheri Meyer, Field Operations Sector Manager with the Township Board. The EGLE letter stated that based on the documentation provided by the Township and, EGLE will be satisfied that compliance with state and federal laws have been met if Seville Township agrees to three conditions:

1. Seville Township will ensure that all properties on pump-and-haul will 1) apply for and receive a septic permit from MMDHD, or 2) will be referred to MMDHD for appropriate enforcement action. Pump-and-haul is not a long-term solution for a failed septic system.
2. Seville Township will not allow permanent occupancy of vacant properties without correction of failed or absent septic systems.
3. Seville Township will ensure that all properties identified with failing or inadequate septic systems are referred to MMDHD for appropriate enforcement action.

Motion by J Balcom, seconded by M Miller to work with MMDHD and our attorney to meet with EGLE's three written criteria. **MOTION APPROVED.**

The Township Board toured Emerson Township Hall on January 23, 2023.

T Mallory started the ARPA funds report stating what the Township will do with the funds is due by April 24, 2023. The Township is working to have a plan in place.

T Mallory stated the tentative location for building the new Township Hall/Fire Hall. The Township is considering purchasing 3 acres from the Apples. The three acres is located on Lincoln between Pingree and Bliss Rd. The current asking price is \$11,000 an acre. The purchase agreement has not yet been drafted and a survey may yet be needed.

Motion by M Miller, seconded D Brecht to allow Gary Shimunek be the architect to draw the building plans.

Motion by J Balcom, seconded by M Miller to schedule a special meeting if needed to discuss building plans on a day TBD. **MOTION APPROVED.**

No update on Broadband Funds.

No updated on County Wide Ride Share.

Seville Township Community Clean-Up Day will be May 13, 2023.

T Mallory stated Seville Township and Seville Township Library are continuing work on the Library Fiscal Agreement. The Township had some questions regarding employees that need to be addressed in the agreement.

T Mallory stated the 2023 Fee Schedule will be under review until the Marijuana Fee issue reached resolution. This will be discussed at the Budget Work Session.

Motion by T Mallory, seconded by M Miller to Road Commission. **ROLL CALL VOTE 5 AYES 0 NO MOTION APPROVED.**

The Township is collaborating with Seville Township Library to bring a permanent or semi-permanent StoryWalk to the Fred Meijer Trail near Riverdale. A formal request will be made by Fred Meijer Trail Board of Directors.

Motion by T Mallory, second by M Miller to approve Geocycle LLC/Direct Pay for CM Rubber Technologies as part of the EGLE grant. **MOTION APPROVED.**

T Mallory led a review of the two draft mowing RFQ's. One for the Cemeteries. The other for the Elwell Park and the Riverdale Ball field.

Motion by J Balcom, seconded by D Brecht to accept and post the RFQ for ballfield/Riverdale due by March 8<sup>th</sup>. **MOTION APPROVED.**

Motion by T Mallory, seconded by M Miller to offer a 5 year continuation of the current contract to Mulder Cemetery Services for Cemetery Grounds Maintenance. The contract will remain the same but will be evaluated annually to include cost of living increase. **MOTION APPROVED.**

T Mallory shared with the Township Board quotes for painting the Seville Township Library building. Library painting costs will be discussed at the Budget Work Session for inclusion in the FY 23-24 budget.

Zoning Administration Report present by Linda Kresnak. Multiple property splits and line adjustments

Planning Commission meeting was postponed until April meeting.

Upcoming Meetings:

Township Board Meeting, March 8, 2023 @ 7 pm

Planning Commission Meeting, April 11, 2023 @ 7 pm

Planning Commission Meeting, October 10, 2023 @ 7 pm

Public Comments: 9:09-9:24 pm

Motion by J Balcom, seconded M Miller, to adjourn the meeting at 9:26 pm **MOTION APPROVED.**

Patricia Mallory, Supervisor

Jennifer Balcom, Clerk