

# SEVILLE TOWNSHIP

8143 W. Madison Road, P.O. Box 222

Elwell, MI 48832

[www.SevilleTownship.com](http://www.SevilleTownship.com)

## Board Meeting Minutes

**Date:** 2/14/2024

**Time:** 6:00 PM

**Location:** Seville Township Hall  
8143 W. Madison Road  
Elwell, MI 48832

**MEETING TYPE**     Regular     Special  
**MINUTES TYPE**     Proposed     Approved

### I. Call To Order

The meeting was called to order at 6:38 PM

### II. Pledge of Allegiance

### III. Roll Call

Board Member Attendance:

Patricia (Tish) Mallory	Supervisor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ashlee Gibson-Smith	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ann Moomey	Clerk	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Doug Brecht	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michale Miller	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Township Attendees:

Linda Kresnak	Zoning Admin.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Amy Densmore	Deputy Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Mulder	Cemetery Mgr.	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

### IV. Approval of Agenda

**Action requested:** Motion to amend/approve the **agenda** as suggested.

<b>Motion</b>	Miller		
<b>Support</b>	Brecht		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

### V. Public Comment.

Comments were provided and summarized as follows:

- **R.L. Green.** Pine River Township resident shared that former Representative Gary Randall would be an excellent resource for the Township Board on issues.
- **Deb Parker.** Seville Township resident offered her input regarding Township Hall
- **Bob Leiter.** Shared that he has petitions available for signing from Local Choice that will allow the decisions regarding wind and solar to be put back into local control; also noted that Lumberjack Park is having a clean-up on 03/09/2024.
- **Sherry Root.** Shared various events scheduled for Lumberjack Park including an Easter egg hunt on 03/23/2024 and noted they are looking for volunteers.
- **Sheila Soloman.** Resident of Isabella County shared her concerns regarding solar development on agricultural land.
- **Justine (from the Library).** Shared February events at the Seville Township Library, and she noted that the next Library Board meeting is 03/05/2024.

**VI. Approval of Minutes**

**Action requested:** Motion to approve the **01/25/2024 Board Minutes as presented.**

<b>Motion</b>	Miller		
<b>Support</b>	Brecht		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

**VI. Treasurer’s Report.**

**Action requested:** Motion to approve the **Treasurer’s Report** as presented.

General Fund	\$388,522.44		
AARPA Funds	\$218,775.79		
CD Balance	\$79,823.78		
Trust & Agency	\$1,138.94		
Tax Account	\$319,548.76		
Fire Millage	\$173,816.79		
<b>Motion</b>	Miller		
<b>Support</b>	Brecht		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

**VII. Payables Report.**

**Action requested:** Motion made to approve the **Payables Report** as amended to include the Special Meeting per diems and the VISA bill.

<b>Motion</b>	Miller		
<b>Support</b>	Gibson-Smith		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

**VII. Old Business**

- a. **Land Purchase and Bids.** Board discussed the current status of the bids. It was agreed that a revised site plan was needed to ensure that the bid for the site work was in line with the changes to the proposed project (removal of fire barn).

**Action requested:** Motion made to request an updated site plan from Doug Dice.

<b>Motion</b>	Gibson-Smith		
<b>Support</b>	Miller		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

- b. **Zoning Citations.** Mallory reported that Linda has chosen the citation style, and that Ashlee will get it ordered ASAP.
- c. **Municipal Accountant Follow-up.** Gibson-Smith is continuing to follow-up with Blystone & Bailey, CPA firm in Mt. Pleasant. Densmore will contact Yeo & Yeo about any an engagement letter for the Township audit consideration.
- d. **Meeting with Gratiot County Prosecutor & MMDHD.** Mallory shared that she talked with MMDHD earlier today; they indicated they have not re-inspected the Duffield Road property. The property on Lumberjack Road remains problematic. MMDHD confirmed it remains “condemned.” Mallory noted that furniture was seen being moved back into the dwelling.
- e. **Spring Clean-up is 05/04/2024.** Mallory shared the clean-up date and noted that the EGLE Tire Grant was awarded to the Township.
- f. **2024 Property Assessments will be arriving soon.**

- g. **Alma District Fire Board Meeting.** Mallory shared numbers regarding the 2024-2025 budget year for Alma District rescue and fire.
- h. **Winter Tax Payments.** Gibson-Smith shared that winter taxes are due today (02/14/2024). She noted that interest and penalties start accruing. They will be turned over to the County as of 02/29/2024.
- i. **MTA Convention.** Mallory, Densmore and Moomey are continuing to review MTA Conference attendance options. Gibson-Smith confirmed she is unable to attend.

**VIII. New Business.**

**a. Cemetery Plots.**

**Action requested:** The Township has been offered to buy back 2 cemetery plots at cost from the Tedhams Family.

<b>Motion</b>	Mallory		
<b>Support</b>	Miller		
		<b>VOTE</b>	
			<b>AYES</b>
			4
			<b>NAYS</b>
			0

- b. **BS&A/Cloud.** Mallory discussed that the Township Assessor is recommending that the Township purchase BS&A Cloud for tax and assessing.

**Action requested:** Motion to purchase BS&A Cloud for taxes and assessing.

<b>Motion</b>	Mallory		
<b>Support</b>	Miller		
		<b>VOTE</b>	
			<b>AYES</b>
			4
			<b>NAYS</b>
			0

- c. **Gratiot County Road Commission Meeting.** Mallory shared information from the recent meeting with Gratiot County Road Commission. Various fees for road work were shared. Additional information will be shared and reviewed in anticipation of budget work.

- d. **Budget Work Session.** MTA local meeting will be held on 02/15/2024. As such, the Township's Budget Work Session will need to be rescheduled. Mallory will inquire about availability and will get that posted.

- e. **PA116 Request.** A Township resident, Cameron Moeggenborg, has requested that his property be placed into PA116.

**Action requested:** Motion to approve the request by Cameron Moeggenborg to place his property (located at the corner of Olive and Bliss) into PA116 land.

<b>Motion</b>	Miller		
<b>Support</b>	Brecht		
		<b>VOTE</b>	
			<b>AYES</b>
			4
			<b>NAYS</b>
			0

- f. **CRA Webinar.** Mallory shared there was a Cannabis Regulatory Association (CRA) webinar on 02/06/2024. Various changes are being considered at the state level (including combining things to 1 license instead of Medical and Adult Use) but no timeline was provided as to when those changes could occur. There were approximately 90 people on the call.

- g. **EFF Labs, LLC (Adult Use/Medical Marihuana Processor).** Mallory shared they have been state-approved. The Township will issue a letter providing full approval; however, it is only effective once the State has issued them their state license.

- h. **Huntington Bank Money Market Account.** Gibson-Smith shared that Huntington Bank has a good rate on their Money Market accounts.

**Action requested:** Motion made to put the ARPA Funds into a **Huntington Bank Money Market Account** with the following signers: Treasurer, Deputy Treasurer, Clerk, and Deputy

Clerk.

<b>Motion</b>	Gibson-Smith		
<b>Support</b>	Mallory		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

- i. **Huntington Bank 6-Month CD.** Board discussed the length of time for the CD for the funds in the Fire Millage account.

**Action requested:** Motion made to move \$100,000 from Fire Milage Account into 6-month CD at Huntington Bank with the following signers: Treasurer, Deputy Treasurer, Clerk, and Deputy Clerk.

<b>Motion</b>	Miller		
<b>Support</b>	Mallory		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

- VI. **Zoning Administration.** Property split and 2 zoning permits and ground mount solar (personal) on Pingree Road will go to Planning Commission Public Hearing.

- VII. **Planning Commission. Gibson-Smith** shared an update on the business conducted by the Planning Commission at its meeting on 02/13/2023. There will be a special meeting in March with a public hearing.

- VIII. **Scheduled Meetings: Planning Commission 03/12/2024.**

- IX. **Public Comment**

- **Deb Parker.** Shared additional opinions on the proposed Township Hall.
- **Mikey VanHorn.** Shared that she as aware that a family is going to donate some new equipment to Riverdale Park.
- **Sherry Root.** Provided dates previously shared regarding activities at Lumberjack Park: Easter egg hunt 3/23/2024 at 11:00 am with a Pancake Breakfast Buffet starting at 8 am. Other upcoming events: Food Truck Days, Farmer/Craft Shows. All information will be available on the Lumberjack Park’s Facebook page.
- **Justine (from the Library).** Shared current and upcoming Seville Library events.

- X. **Final Board Comments – None.**

- XI. **Adjournment**

**Action requested:** Motion to adjourn.

<b>Motion</b>	Miller		
<b>Support</b>	Brecht		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

**Minutes Certification:**

**PROPOSED** minutes respectfully submitted:



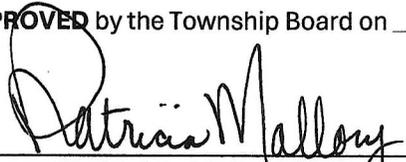
02/14/2024

Amy Van Atten-Densmore, Deputy Clerk

Date

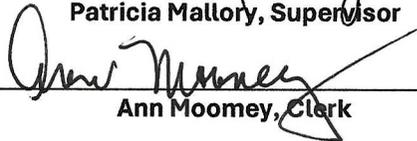
03/13/2024

APPROVED by the Township Board on \_\_\_\_\_



\_\_\_\_\_  
Patricia Mallory, Supervisor

3/13/24  
Date



\_\_\_\_\_  
Ann Moomey, Clerk

3.13.24  
Date

APPROVED