

SEVILLE TOWNSHIP

8143 W. Madison Road, P.O. Box 222

Elwell, MI 48832

www.SevilleTownship.com

Board Meeting Minutes

Date: 4/13/2024

Time: 4:00 PM

Location: Seville Township Hall
8143 W. Madison Road
Elwell, MI 48832

MEETING TYPE Regular Special
MINUTES TYPE Proposed Approved

I. Meeting Called to Order

The meeting was called to order at 4:00 PM

II. Pledge of Allegiance

III. Roll Call

Board Member Attendance:

Patricia (Tish) Mallory	Supervisor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ashlee Gibson-Smith	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ann Moomey	Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Doug Brecht	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michale Miller	Trustee	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

Other Township Attendees:

Linda Kresnak	Zoning Admin.	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Amy Densmore	Deputy Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Mulder	Cemetery Mgr.	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

IV. Approval of Agenda

Action requested: Motion to approve the agenda, as amended.

Motion	Mallory		
Support	Brecht		
	VOTE	AYES	NAYS
		4	0

V. Public Comment. Comments were provided and summarized as follows:

- None.

VI. Approval of Minutes from April 10, 2024, Regular Board Meeting.

Action requested: Motion to approve the minutes.

Motion	Brecht		
Support	Moomey		
	VOTE	AYES	NAYS
		4	0

VII. Continued Business.

- a. **Construction Contract. Mallory** reported that the contractor, RL Lott Contracting, is finalizing the required Performance Bond and expects to have it in place early next week. The Construction Contract has been updated to reflect the inclusion of the cost for this expense and all other corrections and edits as identified in previous reviews. The final premium amount is not yet known, but it is anticipated not to exceed \$16,482. If the actual expense is less, the Township will pay the lower amount.

Action requested: Motion was made to add an **Ann Moomey, Township Clerk**, as an additional required signer (in addition to **Patricia Mallory, Township Supervisor**), when executing the final **Construction Contract with RJ Lott Contracting** upon verification that the required Performance Bond insurance is in-place and meets the State requirements.

Motion	Brecht		
Support	Mallory		
	VOTE	AYES	NAYS
		4	0

Action requested: Motion was made to authorize **Patricia Mallory, Township Supervisor, and Ann Moomey, Township Clerk**, to execute the **Construction Contract with RJ Lott Contracting** upon verification that the required Performance Bond insurance is in-place and meets the State requirements. **The overall amount of the Construction Contract shall not exceed \$537,672.**

Motion	Gibson-Smith		
Support	Moomey		
	VOTE	AYES	NAYS
		4	0

VIII. Public Comment.

- **Pam Briegel.** Asked what percent the Performance Bond would be written for as different percentages were previously discussed. [**Mallory** indicated that at least 2 of the current underwriters would not write it for less than 100% and the Board agreed that was the amount that it should be written for]. She asked a follow-up question regarding whether the Construction Contract amount included the Performance Bond cost. [**Mallory** responded that it did and that the Construction Contract would not exceed a total of \$537,672].
- **Robert Lombard** (Riverdale resident, attending via GoTo meeting). Asked how soon the building project would begin after the Contract is finalized. [RJ Lott Contracting (Rob Lott, Owner) was present at the meeting and indicated that construction would commence as soon as the Contract is finalized.]

IX. Final Board Comments. [None]

X. Adjournment

Action requested: Motion to adjourn at 4:18 PM.

Motion	Brecht		
Support	Moomey		
	VOTE	AYES	NAYS
		4	0

Minutes Certification:
PROPOSED minutes respectfully submitted:

Amy Van Atten-Densmore

04/13/2024

Amy Van Atten-Densmore, Deputy Clerk

Date

APPROVED by the Township Board on 05/08/2024

Patricia Mallory

Patricia Mallory, Supervisor

5/8/24

Date

Ann Moomey

Ann Moomey, Clerk

5/8/24

Date

APPROVED