

SEVILLE TOWNSHIP

8143 W. Madison Road, P.O. Box 222
Elwell, MI 48832
www.SevilleTownship.com

Board Meeting Minutes

Date: 7/10/2024
Time: 6:30 PM
Location: Seville Township Hall
8143 W. Madison Road
Elwell, MI 48832

MEETING TYPE Regular Special
MINUTES TYPE Proposed Approved

I. Meeting Called to Order

The meeting was called to order at 6:30 PM

II. Pledge of Allegiance

III. Roll Call

Board Member Attendance:

Patricia (Tish) Mallory	Supervisor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ashlee Gibson-Smith	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ann Moomey	Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Doug Brecht	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michale Miller	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Township Attendees:

Linda Kresnak	Zoning Admin.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Amy Densmore	Deputy Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Mulder	Cemetery Mgr.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

IV. Approval of Agenda

Action requested: Motion to approve the agenda, as revised.

Motion	Mallory		
Support	Miller		
		VOTE	
		AYES	NAYS
		5	0

V. Public Comment. Comments were provided and summarized as follows:

- **Tom Clark.** Introduced himself as candidate for Sheriff.
- **Peggy Bongard.** First house north of the park (Lumberjack). Shared her concerns regarding recent treatment at Lumberjack Park.
- **Bob Leiter.** Asked Tom Clark (audience member) a question regarding statewide leash law.

VI. Treasurer's Report-June 1, 2024 to June 30, 2024

Action requested: Motion to approve the Treasurer's Report for the period of June 1, 2024 to June 30, 2024 as presented for the following accounts:

General Fund (Total)
Trust & Agency
Tax Account
Fire Millage

Motion	Brecht		
Support	Miller		
		VOTE	
		AYES	NAYS
		5	0

VII. Accounts Payable – General Ledger

Action requested: Motion to approve the **Accounts Payable for the period June 13, 2024 to July 9, 2024 as presented.**

Motion	Brecht		
Support	Miller		
		VOTE	
			AYES
			NAYS
			5
			0

VIII. Continued Business.

- Treasurer Update. **Gibson-Smith** reported that the audit is in process – meet in person at the end of August. BS&A Cloud will be in effect in September.
- Rescue Garage Request. **Mallory** indicated the topic will be revisited next year.
- Cemetery Signage. **Mallory** reported that new signs will be ordered for all cemeteries.
- Fire Barn discussions/AFD July meeting. **Mallory** reported that the next meeting will be held at the end of July and anticipates there will be discussions regarding a potential fire barn/rescue for the 4 townships.
- Hall Progress Report. **Mallory** shared that the contractor is working on septic tank and drain field, the roof is on, concrete work likely on hold given rain; Consumers Energy has not finalized their plan for gas line, etc. The well will be on the back side allowing for future expansion/better protection.
- Newsletter. One was not sent with Property Tax bills this summer; will prepare one for issuance in December with winter taxes.
- Absentee Voter Update. **Densmore** reported that as of today, 247 absentee ballots had been issued, and so far 35 were completed and returned to the Township.
- Free .gov domain update. No update.
- Library repairs/update. **Mallory** shared that drywall is being repaired and then painting. Two (2) estimates for eaves troughing have been received. Sidewalk on the North side currently dips toward the building and should be removed.

IX. New Business

- Healthy Pine River 6/13 meeting. No report.
- Cost of proposed 2nd drive at new hall site. **Mallory and Brecht** noted a 2nd drive could be added for the cost of a culvert (approximately \$500).
- **Action requested:** Motion to approve second drive and culvert.

Motion	Mallory		
Support	Brecht		
		VOTE	
			AYES
			NAYS
			5
			0

- **Master Plan review and updates** due by August meeting. Mallory noted it has been emailed for review. Please bring any changes to the August meeting. Review the map
- **Detour traffic/concerns.** **Mallory** acknowledged the M46 construction is creating traffic concerns on various Township roads.
- Reminder: August 6, 2024 State Primary Election.

X. Zoning Administration

- L. Kresnak-Zoning Administration Report. Shared she is working with residents regarding livestock; individuals living in trailers; property line disputes;
- Citation Reporting. 2 in Elwell. 7 will receive letters this week – then citation process will ensue. Citations: 1 in Riverdale (awaiting word from attorney) 1 on Mill Street (awaiting response in 1 week).
- ZBA Meeting-Eldridge Site Plan/Variance & Tiny House/Variance
- EFF! Ordinance amendment

XI. **Planning Commission. Next meeting date is September 10th and November 12th at 7:00 p.m.**

XII. **Approval of Minutes from June 21, 2024 Committee Meeting.**

Action requested: Motion to approve the minutes.

Motion	Gibson-Smith		
Support	Mallory		
	VOTE	AYES	NAYS
		5	0

XIII. **Approval of Minutes from June 12, 2024 Regular Board Meeting.**

Action requested: Motion to approve the minutes.

Motion	Miller		
Support	Brecht		
	VOTE	AYES	NAYS
		5	0

XIV. **Approval of Minutes from June 24, Special Board Meeting.**

Action requested: Motion to approve the minutes.

Motion	Miller		
Support	Brecht		
	VOTE	AYES	NAYS
		5	0

XV. **Public Comment.**

- **M. VanHorn.** Was talking with an individual who was biking through the area and toured with him to the cemeteries. Very impressed and took a lot of pictures. Has the Township Board considered selling the Library to the Library Board?
- **Cheryl Marsh.** Wondering why the Township/State doesn't have anything in place on applicants, background checks, and whether they pay taxes.
- **Justine (from the Library).** Shared activities happening at the Library. Thanked everyone for their patience.
- **P. Bragiel.** Oldtimers baseball game at Lumberjack Park at 07/13/2024 weather permitting at 11:00 and 2:00 p.m.

XVI. **Final Board Comments.**

- **Mallory.** Mentioned that the ballfields were being worked on last night and available for residents.

XVII. **Next Board Meeting: August 14, 2024 at 6:30 p.m.**

XVIII. **Adjournment**

Action requested: Motion to adjourn at 8:00 PM

Motion	Miller		
Support	Gibson-Smith		
	VOTE	AYES	NAYS
		5	0

Minutes Certification:

PROPOSED minutes respectfully submitted:

Amy Van Atten-Densmore

Amy Van Atten-Densmore, Deputy Clerk

07/10/2024

Date

08/14/2024

APPROVED by the Township Board on

Patricia Mallory
Patricia Mallory, Supervisor

8/14/24
Date

Ann Moomey
Ann Moomey, Clerk

8-14-24
Date

APPROVED