

# SEVILLE TOWNSHIP

8143 W. Madison Road, P.O. Box 222  
Elwell, MI 48832  
[www.SevilleTownship.com](http://www.SevilleTownship.com)

## Board Meeting Minutes

**Date:** 8/14/2024  
**Time:** 6:30 PM  
**Location:** Seville Township Hall  
8143 W. Madison Road  
Elwell, MI 48832

**MEETING TYPE**     Regular     Special  
**MINUTES TYPE**     Proposed     Approved

**I. Meeting Called to Order**

The meeting was called to order at 6:30 PM

**II. Pledge of Allegiance**

**III. Roll Call**

Board Member Attendance:

Patricia (Tish) Mallory	Supervisor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ashlee Gibson-Smith	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ann Moomey	Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Doug Brecht	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michale Miller	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Township Attendees:

Linda Kresnak	Zoning Admin.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Amy Densmore	Deputy Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Mulder	Cemetery Mgr.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**I. Approval of the Agenda.**

**Action requested:** Motion to approve the agenda.

<b>Motion</b>	Miller		
<b>Support</b>	Brecht		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		5	0

**I. Guest Speaker.** Brittany Sommerville, Director of Healthy Pine River, made a presentation to the Board.

**II. Approval of Minutes from July 10, 2024 Board Meeting.**

**Action requested:** Motion to approve the Minutes.

<b>Motion</b>	Miller		
<b>Support</b>	Brecht		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		5	0

**III. Public Comment.** Comments were provided and summarized as follows:

- **Sherry Root.** Shared the purpose for the door hangers that were distributed to Seville Township residents ahead of the State Primary Election.
- **Sharyle Marsh (Montcalm County resident) whose parents live in Seville Township.** Congratulations on the Board's recent victories in the township elections. Encouraged board members to be active in everything you can in the Township.

**VI. Treasurer’s Report-July 1, 2024 to July 31, 2024**

**Action requested:** Motion to approve the **Treasurer’s Report for the period of July 1, 2024 to July 31, 2024 as presented for the following accounts:**

General Fund (Total)	\$526,884.31
Trust & Agency	\$46.05
Tax Account	\$94,945.54
Fire Millage	\$223,352.82

<b>Motion</b>	Brecht		
<b>Support</b>	Miller		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		5	0

**VII. Accounts Payable – General Ledger**

**Action requested:** Motion to approve the **Accounts Payable for the period July 11, 2024 to August 13, 2024 as presented.** [Items of note included Gratiot County Road Commission for gravel, additional payments for Kenny Trucking due to increased number of funerals during this time period, and payments for the election inspectors were also included.]

<b>Motion</b>	Mallory		
<b>Support</b>	Miller		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		5	0

**VIII. Continued Business.**

- **Treasurer Update. Gibson-Smith** reported that the audit is in process – meet in person at the end of August. BS&A Cloud meeting for set-up will occur on 08/15/2024.
- **Cemetery Signage. Mallory** reported that new signs will be ordered for all cemeteries.
- **Fire Barn discussions/AFD July meeting. Mallory** reported that the group has asked for “quotes” so there can be better conversations on the potential scope of the project (example 1 bay for rescue + 2 bays for fire).
- **Hall Progress Report. Brecht** shared that the drywall will begin tomorrow; insulation upgrade was completed without any additional charge to the Township. Talked about drop box – will use the current drop box for non-ballot items. A new Absentee Drop Box has been ordered and will be paid for (including installation) by the State. Discussed size of internal window and the grass planting.
- **Free .gov domain update.** No update.
- **Library repairs/update. Justine (from the library)** provided an update – the painting is complete. Will be looking for volunteers to help get all the books back into the building.
- **Primary Election. Moomey/Densmore** shared that Seville Township election results were posted on the door (and the website); 22 Early Voters (at Gratiot Commission on Aging), 347 in-person voters at the Township Hall on Election Day and 255 Absentee Ballots were returned (303 were issued).
- **Master Plan Review & Updates.** No update.
- **Detour Traffic/Drain Commission/MDOT. Mallory** shared an update that they have indicated they are “on schedule” but that there is no specific date provided on when M46 will be reopened.

**IX. New Business**

- **Bid for Concrete removal at Library. Mallory** will make additional calls looking for bids.
- **Alma Fire District Fire Truck Light Parade – 08/16/2024 @ dusk in downtown Alma.**
- **Alma Fire District’s 151<sup>st</sup> year celebration – 08/17/2024 from 11:00 am – 4:00 p.m.**
- **Alma Alive – 08/17/2024 AHS All Class Reunion in downtown Alma**
- **Riverdale Sesquicentennial Celebration (150 years) – 09/21/2024**

**X. Zoning Administration**

- Zoning Administration Report: 3 zoning permits in the last month and several inquiries. Conducted a re-check on 7 properties – all but 1 showed significant progress.
- Citation Reporting: 1 is set to go to court and 4 more have been written.
- ZBA Meeting slated for 09/10/2024 at 6:00 p.m. followed by the 7:00 p.m. Planning Commission Meeting, Eldridge Site Plan/Variance & Tiny House/Variance

**XI. Public Comment.**

- **Justine (from the Library).** Shared upcoming activities and thanked everyone for their patience.
- **J. Miller.** Inquired about whether the new Township Hall would result in an increase in Township property taxes. [The Board responded “no” – the Township is using ARPA funding for the project.]

**XII. Next Board Meeting: September 11, 2024.**

**XIII. Adjournment**

Action requested: Motion to adjourn at 7:33 PM

Motion	Miller			
Support	Brecht			
		<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
			5	0

**Minutes Certification:**

**PROPOSED** minutes respectfully submitted:

*Amy Van Atten-Densmore*

08/14/2024

Amy Van Atten-Densmore, Deputy Clerk

Date

09/11/2024

**APPROVED** by the Township Board on

*Patricia Mallory*

Patricia Mallory, Supervisor

9-11-24

Date

*Ann Moomey*

Ann Moomey, Clerk

9-11-24

Date