

# SEVILLE TOWNSHIP

8143 W. Madison Road, P.O. Box 222  
Elwell, MI 48832  
[www.SevilleTownship.com](http://www.SevilleTownship.com)

## Board Meeting Minutes

**Date:** 9/11/2024  
**Time:** 6:30 PM  
**Location:** Seville Township Hall  
8143 W. Madison Road  
Elwell, MI 48832

**MEETING TYPE**     Regular     Special  
**MINUTES TYPE**     Proposed     Approved

**I. Meeting Called to Order**

The meeting was called to order at 6:30 PM

**II. Pledge of Allegiance**

**III. Moment of Silence**

**IV. Roll Call**

Board Member Attendance:

Patricia (Tish) Mallory	Supervisor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ashlee Gibson-Smith	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ann Moomey	Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Doug Brecht [participated via GO-MEETING]	Trustee	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Michale Miller	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Township Attendees:

Linda Kresnak	Zoning Admin.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Amy Densmore	Deputy Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Mulder	Cemetery Mgr.	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**V. Approval of the Agenda.**

**Action requested:** Motion to approve the agenda.

<b>Motion</b>	Miller	
<b>Support</b>	Moomey	
<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
	4	0

**VI. Public Comment.** Comments were provided and summarized as follows:

- **Robert Leiter.** Presented his paperwork to run as an independent write-in candidate.
- **Robert Lombard.** Congratulated the Board on a successful election in August. Recognized the importance of local elections.
- **Josh Grover.** Presented paperwork to the Board to run as an independent write-in candidate.
- **Sherry Root.** Suggested that an item on last month's agenda was overlooked: EFF! LLC. Shared that she is against an outside grow.
- **Heather.** Provided a reminder that the Car Show is coming up. There will be some road closures. Anticipating a larger crowd than last year.
- **Justine (from the Library).** Reopened on 08/26/2024. Shared some of the upcoming events and noted that the Library (and the Museum) both plan to be open during the Car Show. Also, partnering with Ballyhoo (in Alma) and doing a True Crime Book Club. Look for more information on the Library's website and Facebook page.
- **Tim Odykirk (Mount Pleasant resident).** Introduced himself as a candidate that is running for House of Representatives for the 92<sup>nd</sup> District. He lives in Mount Pleasant and shared that

he has served on the Mount Pleasant School Board and other community boards. Tim shared the areas that he is passionate about.

- **Heather with Riverdale Tavern.** Asked some clarifying questions about marijuana revenues for the Township.

**VII. Approval of Minutes from August 14, 2024 Board Meeting.** **Gibson-Smith** asked a clarifying question.

**Action requested:** Motion to approve the **Minutes**.

<b>Motion</b>	Miller		
<b>Support</b>	Moomey		
		<b>VOTE</b>	
			<b>AYES</b>
			<b>NAYS</b>
			4
			0

**VIII. Treasurer’s Report.**

**Action requested:** Motion to approve the **Treasurer’s Report for the period of 08/01/2024 – 08/31/2024 as presented for the following accounts:**

General Fund (Total)	\$510,669.61
Trust & Agency	\$45.06
Tax Account	\$114,380.14
Fire Millage	\$195,439.38

<b>Motion</b>	Miller		
<b>Support</b>	Mallory		
		<b>VOTE</b>	
			<b>AYES</b>
			<b>NAYS</b>
			4
			0

**IX. Accounts Payable – General Ledger**

**Action requested:** Motion to approve the **Accounts Payable for the period 08/14/2024 – 09/10/2024 as presented.** [Items of note included a draw payment to RJ Lott and a payment to the auditors (Boge, Wybenga & Bradley)]

<b>Motion</b>	Mallory		
<b>Support</b>	Miller		
		<b>VOTE</b>	
			<b>AYES</b>
			<b>NAYS</b>
			4
			0

**X. Continued Business.**

- BS&A Cloud & Audit. **Gibson-Smith** noted the timeline for the shift to BS&A. **Moomey and Gibson-Smith** met with the auditors for 2-days in-person. Anticipates receiving the audit report in the near future.
- Cemetery Committee Meeting. **Mallory** noted that the Committee will meet **09/23/204**. Will discuss signs and clean-up. Meet at Seville Township hall and then decide where to go.
- Hall Progress Report. **Mallory** shared that the painting is expected to be finished this week and board talked about potential “workday” for grass planting. Clarifying questions were asked by board members regarding door placement.
- Free.gov domain update. **Densmore** no update at this time.
- Library Updates.
  - Painting & eaves troughing.* Interior and exterior painting and carpeting is complete. Noted that 2 bids were received for eaves troughing: Red Oak \$2,330 and Macha \$2,056. **Motion was made to accept the bid from Macha for \$2,056 for eaves troughing at the Library.**

<b>Motion</b>	Miller		
<b>Support</b>	Mallory		
		<b>VOTE</b>	
			<b>AYES</b>
			<b>NAYS</b>
			4
			0

- ii. **Concrete removal/bids update.** 3 bids: Kenny Trucking & Excavating (\$3,800 with up to an additional \$500 if they have to extend it to find the storm drain for a total max of **\$4,200**; \$12,800 (Dice) and \$5,500 (Butcher). **Motion was made to accept the bid from Kenny Trucking & Excavating for a maximum of \$4,200.**

<b>Motion</b>	Gibson-Smith		
<b>Support</b>	Miller		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

- f. **Master Plan Review & updates.** **Mallory and Miller** shared the input provided on the Master Plan document at the Planning Commission Meeting on 09/10/2024. The areas in the plan were reviewed and additional input added as follows:
  - i. **Housing.** Goal: To develop all types of housing. Eliminate blighted property to make the Township more attractive for future residents
  - ii. **Gardening.** Goal: Solving the disconnect between education and training and job opportunities). Encourage on-the-job training and apprenticeships at Township employers.
  - iii. **Caring for Seville Twp.** Goal: Promote quality and affordable childcare and early education. Library Programs and Forest Hill Nature Center
  - iv. **Ready, Set, Invest.** Goal: To become the ideal choice for investment of all industry types (industrial, commercial, and agricultural). Encourage expanded agribusiness through available grant funding.
  - v. **Protect and Visit.** Goal: To Provide access the current opportunities to residents and visitors while protecting the environmental assets. Clean Pine River and make the Pine River navigable – including the possible creation of a landing. Look at partnering with the County’s Park & Rec.

<b>Motion</b>	Miller		
<b>Support</b>	Gibson-Smith		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

- g. **MDOT/Warner-speed sign.** **Mallory** talked with MDOT twice today. The engineers have not even conducted a study. **Mallory** asked MDOT about “speed signs” – one will be placed on the northside of M46.

**XI. New Business**

- a. **Summer Taxes.** Due **09/16/2024. Township will be open 9am – 5 pm on that day.**
- b. **Planning Commission & ZBA Meeting.** **Miller** shared an overview of activity from the Planning Commission. **Miller** also shared that Zoning Board of Appeals reviewed a request for storage units. The request was denied at this time as MDOT has not provided any approval. A request for a tiny house request was approved with a progress report due back to the Zoning Board every 12-months. **Gibson-Smith** expressed her disappointment in the action by the ZBA that requires a progress report
- c. **Zoning Board of Appeals Board Appointee.** **Mallory** recommends Gavin Parks to Zoning Board of Appeals.

<b>Motion</b>	Miller		
<b>Support</b>	Gibson-Smith		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

- d. **Consumers Energy.** **Mallory** shared that the initial bill from Consumers was over **\$19,937.73**. **Mallory** reached out for further clarification and the adjusted bill was reduced to **\$9,161.50** bill for gas and electric for the new Township Hall. Consumers will not commence work until the bill is paid. **Motion to approve up to \$9,161.50 for the Consumers Energy.**

<b>Motion</b>	Gibson-Smith		
<b>Support</b>	Mallory		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

**\*\*Following Public Comment\*\*** This topic was revisited by the Board. **Gibson-Smith rescinded her original motion. Miller** seconded the rescinding of the original motion.

<b>Motion</b>	Gibson-Smith		
<b>Support</b>	Mallory		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		3	1

- e. **Lawn & landscaping. Mallory** indicated she was contacted by someone interested in bidding lawn/landscaping for the new Township Hall. Nothing has been received yet. The main plan is to have a workday to plan the grass.
- f. **State Police – Remote Office. Mallory** was contacted by Trooper Zimmerman’s interest in a possible “remote office” for their Troopers. It was discussed that new Township Hall would have the ability to utilize the conference room. **Mallory** will review what, if any, paperwork (MOU or signed agreement) is needed.
- g. **Update zoning for wind & solar.** Mallory circulated the current Wind and Solar ordinance for the Board for review. If there is interest in making changes, it would need to be updated on/before November 29, 2024. Options could include selecting possible areas where it could be allowed. Mallory circulated a plat map of the Township to the Board. Motion to have the Planning Commission hold a Special Meeting. The intent is then that a public hearing would be held prior to the November Township Board meeting.

<b>Motion</b>	Miller		
<b>Support</b>	Gibson-Smith		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

- h. **Sibley grave foundation variance request.** After considerable discussion regarding a site question. Motion was made to allow **Mulder** to discuss and determine the appropriate size of the foundation (4, 8 or 16 ft) based on the number of individuals buried in the plot.

<b>Motion</b>	Miller		
<b>Support</b>	Mallory		
	<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>
		4	0

- i. **Letter from Department of Treasury. Mallory** shared that the property audit was clean.

**XII. Zoning Administration**

- a. **Zoning Administration Report. Kresnak** noted that 3 of 6 properties are continuing to demonstrate progress.
- b. **Citation Reporting. Kresnak** identified that seven (7) citations have been prepared and will be issued certified mail to the residents (and to the attorney and court).
- c. **ZBA Meeting [Eldridge Site Plan variance and tiny house variance].** Previously addressed under New Business.

**XIII. Next Planning Commission Meeting will be a Special Meeting and will be posted when the date is identified. The next regular Planning Commission Meeting will be November 12, 2024.**

**XIV. Public Comment.**

- **Rosalie Brush.** Asked if the other board members names can be added to the website.
- **Robert Lombard.** Noted that the overage on the permits should be the contractor’s responsibility.

- **Sherry Root.** Healthy Pine River is at the Alma Public Library 09/12/2024 cookout @ 6pm and meeting at 7 pm; and noted that she is still opposed to outside marijuana grows.
- **Justine (from the Library).** Reiterated the upcoming events at the library.
- **Jim Mulder (the graveyard guy).** Noted that the back wall of the current Township Hall continues to deteriorate.

XV. **Next Township Board Meeting is October 09, 2024.**

XVI. **Adjournment**

**Action requested:** Motion to adjourn at 9:05 PM

<b>Motion</b>	Miller		
<b>Support</b>	Moomey		
		<b>VOTE</b>	
			<b>AYES</b>
			<b>NAYS</b>
			4
			0

**Minutes Certification:**

**PROPOSED** minutes respectfully submitted:

*Amy Van Atten-Densmore*

09/11/2024

Amy Van Atten-Densmore, Deputy Clerk

Date

09/29/2024

**APPROVED** by the Township Board on \_\_\_\_\_

Patricia Mallory, Supervisor

Date

Ann Moomey, Clerk

Date