

SEVILLE TOWNSHIP

7676 W. Lincoln Road, P.O. Box 222

Elwell, MI 48832

www.SevilleTownship.com

Board Meeting Minutes

Date: 1/8/2025

Time: 6:30 PM

Location: Seville Township Hall
7676 W. Lincoln Road
Elwell, MI 48832

MEETING TYPE Regular Special
MINUTES TYPE Proposed Approved

I. Meeting Called to Order

The meeting was called to order at 6:31 PM

II. Pledge of Allegiance

III. Roll Call

Board Member Attendance:

Patricia (Tish) Mallory	Supervisor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ashlee Gibson-Smith	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ann Moomey	Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Doug Brecht	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michale Miller	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Township Attendees:

Amy Densmore	Deputy Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Linda Kresnak	Zoning Admin	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Mulder	Cemetery Mgr	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

IV. Approval of the Agenda.

Action requested: Motion to approve the agenda, as revised.

Motion	Miller		
Support	Brecht		
	VOTE	AYES	NAYS
		5	0

V. Public Comment.

- BRAGIEL, Pam.** Asked the status of the second culvert. [MALLORY responded that it will be done at a later date based on issues/concerns raised by the Gratiot County Commission. It also involves fiber optic cable and draining].
- LEITER, Robert.** Asked if the old church pews from the old hall will be put up for public auction/sale. [MALLORY indicated "yes" and noted that not all items have been moved to the new hall].
- MALLORY, Tish.** Recognized the citizens of New Orleans, death of former President Carter; additional discussion was raised about the forest fires in Southern California and the family in Riverdale that had their house burned (by arson).

VI. Approval of Minutes from December 11, 2024, Regular Board Meeting.

Action requested: Motion to approve the **Minutes**.

Motion	Gibson-Smith		
Support	Miller		
	VOTE	AYES	NAYS
		5	0

VII. Approval of Treasurer’s Report December 1, 2024, to December 31, 2024.

Action requested: Motion to approve the **Treasurer’s Report, as presented**.

General Fund	\$442,818.69
Trust & Agency	\$46.12
Tax	\$252,156.98
Fire Millage	\$174,221.40

Motion	Brecht		
Support	Miller		
	VOTE	AYES	NAYS
		5	0

VIII. Approval of Accounts Payable – General Ledger December 11, 2024, to January 10, 2025.

Action requested: Motion to approve the **Accounts Payable report, as presented**.

Motion	Brecht		
Support	Miller		
	VOTE	AYES	NAYS
		5	0

IX. Continued Business

- a. **MDOT/Warner-speed sign removal (12/08/24)/update.** MALLORY indicated that she has been notified that Spring will have the reflective painting on the road; engineering is still contemplating options for lighting, etc.
- b. **Zoning for wind, solar, & battery storage, Public Hearing.** MALLORY indicated the public hearing was held in December. Planning Commission did not take action at their meeting to approve them and forward them to the Board.
- c. **ARPA Fund report.** GIBSON-SMITH is compiling the information for the State-required report which will be due at the end of April.
- d. **Schedule of Fees.** GIBSON-SMITH distributed the DRAFT updated Schedule of Fees. Board discussed each item and made recommended changes, as appropriate. **Action requested:** Motion to approve the **Schedule of Fees, as amended**.

Motion	Gibson-Smith		
Support	Miller		
	VOTE	AYES	NAYS
		5	0

- e. **Water Softener Bids.** Board reviewed the bids. **Action requested:** Motion to approve the bid for Lindsay Soft Water – Option 2 Economy Unit (without Wi-Fi) totaling \$2,569.13 (without Wi-Fi). [BRECHT voted “NAY”].

Motion	Miller		
Support	Mallory		
	VOTE	AYES	NAYS
		4	1

- f. **Township Hall (Final Draw, Walk-Through, Punch List, Updates).** MALLORY discussed that final draw will not be paid until the final items are completed to the satisfaction of the Board. Each Board member identified various items that have not been met to the Board’s satisfaction.
- g. **Well bill.** MALLORY indicated that what has been presented is that the well quote provided to the builder was for up to 100-feet and the actual well required 169-feet. **Action requested:** Motion to request that Contractor (LOTT) pay the residual amount of \$2,902.46. [MALLORY voted “NAY”].

Motion	Miller		
Support	Brecht		
		VOTE	
			AYES
			NAYS
			4
			1

- h. **Rental Agreement.** Board continued discussion about requirements that should be included in a Rental Agreement for the use of the Township Hall. **Tabled.**

X. New Business

- a. **Road Commission changes.** GIBSON-SMITH mentioned that she received multiple contacts from residents regarding various roads within the Township. For example, Jefferson Road has significant chatter bumps. GIBSON-SMITH contacted Mark and expressed disappointment with how the Road Commission handled the roads. MALLORY indicated that she also called Mark and he said he didn’t want to “micro-manage” the guys assigned to the roads. **Action requested:** Motion to approve requesting a new driver be assigned to Seville Township from the Gratiot County Road Commission. If that is not approved, then request that Mark come to the next Board meeting to address the Board.

Motion	Miller		
Support	Brecht		
		VOTE	
			AYES
			NAYS
			5
			0

b. Resolutions from Assessor.

- i. **Action requested:** Motion to approve the **PARTIAL POVERTY EXEMPTION GUIDELINES, as presented.**

Motion	Brecht		
Support	Gibson-Smith		
		VOTE	
			AYES
			NAYS
			5
			0

- ii. **Action requested:** Motion to approve the **TOWNSHIP HOUSEHOLD INCOME & ASSET STANDARDS TO ELIGIBLE FOR A POVERTY EXEMPTION, as presented.**

Motion	Miller		
Support	Moomey		
		VOTE	
			AYES
			NAYS
			5
			0

- iii. **Action requested:** Motion to approve the **RESOLUTION TO ADOPT TAXPAYERS & NON-RESIDENT TAXPAYERS TO PROTEST IN WRITING BY LETTER OR EMAIL FOR BOARD OF REVIEW, as presented.**

Motion	Mallory		
Support	Miller		
		VOTE	
			AYES
			NAYS
			5
			0

- iv. **Action requested:** Motion to approve **RESOLUTION TO ADOPT ALTERNATE START DATES FOR MARCH 2025, JULY 2025 AND DECEMBER 2025 BOARD OF REVIEW, as presented.**

Motion	Brecht		
Support	Miller		
	VOTE	AYES	NAYS
		5	0

- XI. Correspondence.**
 - a. **State of Michigan State Tax Commission.** MALLORY acknowledged the recent receipt of a certificate
 - b. **MAGNET support request.** 989-725-7254 Suggested it be provided to citizens. Will post on the website.
- XII. Zoning Administrator’s Report. Zoning Administrator’s Report.** KRESNAK provided an update on the various properties that she has been working on.
- XIII. Planning Commission Meeting: February 11, 2025 at 6:30 p.m.**
- XIV. Public Comment.**
 - a. **JUSTINE (from the Library).** Shared various programs that are going on at the library for the month.
 - b. **LEITER, Bob.** Check your equipment post rental (i.e. broken tables and chairs).
 - c. **BRAGIEL, Pam.** Suggested considering landscaping for retention pond so that it doesn’t require mowing, etc.
- XV. Final Board comments.**
- XVI. Next Seville Township Board meeting: February 12, 2025 at 6:30 p.m.**
- XVII. Adjournment.**

Action requested: Motion to adjourn at 8:32 PM

Motion	Brecht		
Support	Miller		
	VOTE	AYES	NAYS
		5	0

Minutes Certification:
PROPOSED minutes respectfully submitted:




 Amy Van Atten-Densmore, Deputy Clerk

01/08/2025

 Date

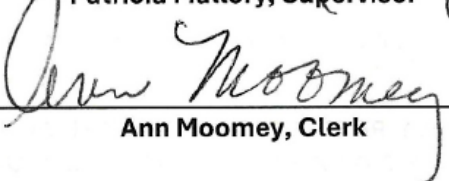
APPROVED by the Township Board on _____



 Patricia Mallory, Supervisor

2-12-25

 Date



 Ann Moomey, Clerk

2-12-25

 Date

PARTIAL POVERTY EXEMPTION GUIDELINES:

STATE TAX COMMISSION POLICY REGARDING REQUESTS FOR PERCENTAGE REDUCTIONS IN TAXABLE VALUE FOR POVERTY EXEMPTIONS UNDER MCL 211.7U PUBLIC ACT 253 OF 2020 AMENDED MCL 211.7U RELATED TO POVERTY EXEMPTIONS:

PA 253 of 2020 lists the specific percentage reductions in taxable value that may be used by the board of review granting a poverty exemption.

MCL 211 7U(5) states that if a person claiming the poverty exemption meets all eligibility requirements, the board of review shall grant the poverty exemption, in whole or in part, as follows:

1. A full exemption equal to a 100% reduction in taxable value for the year in which the exemption is granted: or
2. A partial exemption equal to a 75% reduction in taxable value for the year in which the exemption is granted if between \$1.00 to \$2,500 over Income/Asset Test: or
3. A partial exemption equal to a 50% reduction in taxable value for the year in which the exemption is granted if between \$2,501 to \$3,200 over Income/Asset Test: or
4. A partial exemption equal to a 25% reduction in taxable value for the year in which the exemption is granted if between \$3,201 to \$4,500 over Income/Asset Test: or

No other method of calculating taxable value may be utilized, except for those percentage reductions specifically authorized in statute, or any other percentage reduction approved by the State Tax Commission. The Commission shall use the following process for the filing, review, and approval of the local assessing unit requests to utilize a percentage reduction in taxable value when approving poverty exemptions under MCL 211.7u:

1. A local assessing unit that wants to use any other percentage reduction(s) in taxable value other than the reductions specifically authorized in statute must obtain permission for use of such percentage reduction(s) by filing Form 5738, Request for Approval of Percentage Reduction in Taxable Value for Poverty Exemptions Under MCL 211.7u with the State Tax Commission.
2. The local assessing unit must indicate in the Form the Specific percentage reduction(s) in taxable value requested and an explanation of how the requested percentage reduction(s) will be calculated and applied when granted a poverty exemption. Based on case law, calculations that utilized any of the following are not permitted:
 - a: A limitation on the maximum value of the principal residence eligible to receive an exemption
 - b: A requirement that the principal residence must be owned for a certain number of years before a claim for exemption can be made
 - c: A limitation on the number of years an exemption can be claimed and received

THE VOTE IN FAVOR OF THE RESOLUTION BEING AS FOLLOWS:

YEAS: 5

NAYS: 0

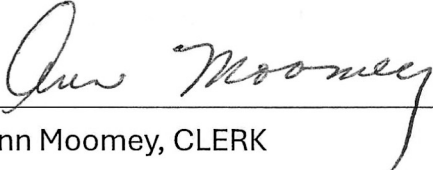
ABSENT: N/A

RESOLUTION DECLARED ADOPTED

DATED: JANUARY 08, 2025

CERTIFICATION

AS THE TOWNSHIP/CITY CLERK FOR SEVILLE TOWNSHIP OF GRATIOT COUNTY MICHIGAN. I CERTIFY THAT THIS IS A TRUE AND COMPLETE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP BOARD OF SEVILLE TOWNSHIP AT ITS REGULAR BOARD MEETING OF JANUARY 08, 2025.


Ann Moomey, CLERK

TOWNSHIP/CITY HOUSEHOLD INCOME & ASSET STANDARDS TO ELIGIBLE FOR A
POVERTY EXEMPTION

MOTION BY: MILLER SUPPORTED BY: MOONEY TO ADOPT
THE FOLLOWING RESOLUTION:

THE TOWNSHIP/CITY HAS ADOPTED THE FOLLOWING STANDARDS FOR THE 2025 YEAR:

SIZE OF FAMILY	POVERTY GUIDELINES
1	\$ 15,060
2	\$ 20,440
3	\$ 25,820
4	\$ 31,200
5	\$ 36,580
6	\$ 41,960
7	\$ 47,340
8	\$ 52,720
FOR EACH ADDITIONAL PERSON	\$ 5,380

THE ASSET THRESHOLD FOR THE TOWNSHIP/CITY IS \$25,000 FOR ONE PERSON LIVING IN THE HOUSEHOLD AND \$35,000 FOR TWO OR MORE PEOPLE LIVING IN THE HOUSEHOLD.

EXAMPLES OF ASSETS ARE: (THIS IS NOT AN EXHAUSTIVE LIST):

- * A SECOND HOME, LAND, VEHICLES (LARGER THAN THE "FOOTPRINT" FOR THE HOME)
- * RECREATIONAL VEHICLES SUCH AS A CAMPERS, BOATS AND ATV'S
- * BUILDINGS OTHER THEN RESIDENCE
- * JEWELRY, ARTWORK, ANTIQUES
- * BANK ACCOUNTS (OVER \$5,000) OR STOCKS
- * MONEY RECEIVED FROM THE SALE OF PROPERTY, STOCKS, BONDS, CAR OR HOME
- * GIFTS, LOANS, LUMP-SUM INHERITANCES
- * FEDERAL NON-CASH BENEFITS PROGRAM SUCH AS MEDICAID OR FOOD STAMPS

THE VOTE IN FAVOR OF THE RESOLUTION BEING AS FOLLOWS:

YEAS: 5 NAYS: 0 ABSENT: N/A

RESOLUTION DECALARED ADOPTED DATED: January 8, 2025

AS THE TOWNSHIP/CITY CLERK FOR SEVILLE TOWNSHIP GRATIOT COUNTY, MICHIGAN
I CERTIFY THAT THIS IS A TRUE & COMPLETE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP
BOARD MEETING OF SEVILLE TOWNSHIP AT ITS REGULAR BOARD MEETING ON 01/08/2025.


Ann Moomey, CLERK

RESOLUTION TO ADOPT ALTERNATE START DATES FOR MARCH 2025, JULY 2025 AND DECEMBER 2025 BOARD OF REVIEW

MOTION BY: BRECHT SUPPORTED BY: MELLER TO ADOPT THE FOLLOWING RESOLUTION:

TO ADOPT THE ALTERNATE, START DATES AS FOLLOWS:

FOR THE MARCH BOARD OF REVIEW, SECOND MEETING IN MARCH WHICH CAN BE EITHER TUESDAY OR THE WEDNESDAY FOLLOWING THE SECOND MONDAY IN MARCH

FOR THE JULY BOARD OF REVIEW, AN ALTERNATE DATE DURING THE WEEK OF THE 3RD MONDAY IN JULY

FOR THE DECEMBER BOARD OF REVIEW, AN ALTERNATE DATE DURING THE WEEK OF THE 2ND MONDAY IN DECEMBER

THE VOTE IN FAVOR OF THE RESOLUTION BEING AS FOLLOWS:

YEAS: 5

NAYS: 0

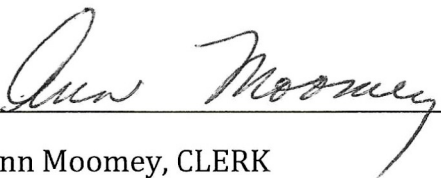
ABSENT: N/A

RESOLUTION DECLARED ADOPTED.

DATED: 01/08/2025

CERTIFICATION

AS THE TOWNSHIP CLERK FOR, SEVILLE TOWNSHIP GRATIOT COUNTY, MICHIGAN I CERTIFY THAT THIS IS A TRUE AND COMPLETE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP BOARD OF SEVILLE TOWNSHIP AT ITS REGULAR BOARD MEETING OF JANUARY 08, 2025.


Ann Moomey, CLERK

RESOLUTION TO ADOPT TAXPAYERS & NON-RESIDENT
TAXPAYERS TO PROTEST IN WRITING BY LETTER OR EMAIL FOR
BOARD OF REVIEW.

MOTION BY: MALLORY SUPPORTED BY: MILLER TO ADOPT THE
FOLLOWING RESOLUTION:

TO ADOPT THE GOVERNING BODY OF TOWNSHIP/CITY TO PERMIT RESIDENT
TAXPAYERS & NON-RESIDENT TAXPAYERS TO FILE A PROTEST TO THE BOARD OF
REVIEW IN WRITING BY LETTER OR EMAIL WITHOUT PERSONAL APPEARANCE.

THE VOTE IN FAVOR OF THE RESOLUTION BEING AS FOLLOWS:

YEAS: 5

NAYS: 0

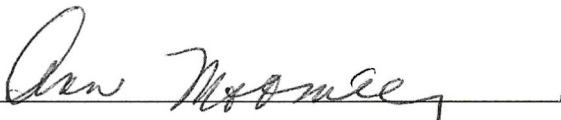
ABSENT: N/A

RESOLUTION DECLARED ADOPTED.

DATED: JANUARY 08, 2025

CERTIFICATION

AS THE TOWNSHIP/CITY CLERK FOR, SEVILLE TOWNSHIP GRATIOT COUNTY,
MICHIGAN. I CERTIFY THAT THIS IS A TRUE AND COMPLETE COPY OF A RESOLUTION
ADOPTED BY THE TOWNSHIP BOARD OF SEVILLE TOWNSHIP AT ITS REGULAR
BOARD MEETING OF JANUARY 08, 2025.


Ann Moomey, CLERK