

SEVILLE TOWNSHIP

7676 W. Lincoln Road, P.O. Box 222

Elwell, MI 48832

www.SevilleTownship.com

Board Meeting Minutes

Date: 2/12/2025

Time: 6:30 PM

Location: Seville Township Hall
7676 W. Lincoln Road
Elwell, MI 48832

MEETING TYPE Regular Special
MINUTES TYPE Proposed Approved

I. Meeting Called to Order

The meeting was called to order at 6:30 PM

II. Pledge of Allegiance

III. Roll Call

Board Member Attendance:

Patricia (Tish) Mallory	Supervisor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ashlee Gibson-Smith	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ann Moomey	Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Doug Brecht	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michale Miller	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Township Attendees:

Amy Densmore	Deputy Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Linda Kresnak	Zoning Admin	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Mulder	Cemetery Mgr	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

IV. Approval of the Agenda.

Action requested: Motion to approve the agenda, as revised.

Motion	Miller		
Support	Brecht		
		VOTE	
			AYES
			NAYS
			5
			0

V. Public Comment.

- LEITER, Robert.** Asked again about the old church pews from the old hall and when they will be put up for public auction/sale. [MALLORY indicated it won't happen until all of the items have been moved from the old hall, etc. Likely 1-2 more months].
- OWENS, Dave.** Shared about the recent resignation of the County Administrator. Contacted Yeo & Yeo about doing a forensic audit. Wanted to let the taxpayers know that we are being transparent. Considering additional positions to establish a better separation of duties.
- Justine from the Library.** Shared the current events for this month. Reminder if Alma and Vestaburg schools are closed, then the library is also closed.
- ROOT, Sherry.** Asked if there was an update on the light at M46/Warner.

VI. Approval of Minutes from January 8, 2025, Regular Board Meeting.

Action requested: Motion to approve the Minutes.

Motion	Miller		
Support	Gibson-Smith		
		VOTE	
			AYES
			NAYS

	5	0
--	---	---

VII. Approval of Treasurer’s Report January 1, 2025, to January 31, 2025.

Action requested: Motion to approve the **Treasurer’s Report, as presented.**

General Fund	\$443,825.70
Trust & Agency	\$46.13
Tax	\$389,241.16
Fire Millage	\$214,110.29

Motion	Miller
Support	Brecht
	VOTE
	AYES
	NAYS
	5
	0

VIII. Approval of Accounts Payable – General Ledger January 9, 2025 to February 11, 2025.

Action requested: Motion to approve the **Accounts Payable Report and the Fire Protection Quarterly Invoice and Rescue Runs, as presented.**

Motion	Brecht
Support	Miller
	VOTE
	AYES
	NAYS
	5
	0

IX. Continued Business

- a. **MDOT/Warner Update.** MALLORY indicated that her contact at MDOT was on vacation, but he did send her a text message indicating that two weeks ago he spoke with the regional signal department and was told it was “in design.”
- b. **Wind, Solar, and Battery Storage Public Hearing.** MALLORY shared that the public hearing for all to be held on 04/08/2025 @ 6:00 p.m.
- c. **Foster Swift Letter Municipal Litigation Update - Public Acts 233 of 2023.** MALLORY circulated the letter from Foster Swift regarding the ongoing will go to the Court of Appeals next.
- d. **ARPA Fund report.** GIBSON-SMITH is compiling the information for the State-required report which will be due at the end of March.
- e. **Water Softener Update.** MALLORY indicated that the new softener install is on hold until the water test is done.
- f. **Final Draw, Punch List, Updates.** MALLORY shared that she spoke with the attorney regarding the pushback from the contractor. A letter was issued by MALLORY to the Contractor. Board also discussed the security window cost which has now been reduced to \$350. Attorney indicated to MALLORY that the 3% holdback should still be held pending completion of outstanding items.
- g. **Wildwood Drive Cul-de-sac.** The Township has no jurisdiction over that. MALLORY provided the information to the Road Commission.
- h. **Well bill.** MALLORY revisited the outstanding well bill. MALLORY talked to the well driller today; he shared the additional items included in the well work. The amount owed is: \$2,402.46. GIBSON-SMITH stated that the Board must look at this from the perspective of the Township and, therefore, the Contractor remains responsible for the outstanding balance due. MALLORY indicated she would remind the Contractor that he did not have to purchase lower cabinets in the kitchen.
- i. **Rental Agreement. Tabled.**
- j. **Pay window invoice.** The cost of the window is now \$350.

X. New Business

- a. Road Commission.** GIBSON-SMITH asked if there was an update on whether a change would be made on who would be servicing our Township. MALLORY indicated that the Road Commission individual did not offer to replace the assigned driver. MALLORY will revisit the issue of the Township concerns regarding roads.
- b. Request by Drain Commissioner.** The County Drain Commissioner has requested that the Township add to its zoning permits to contact the Drain Commissioner’s Office for commercial parking lot or building roofs for water run-off.
- c. Trim oak trees in Riverdale Cemetery by March 1st.** After discussion, it makes more sense to postpone trimming the oak trees until Fall.
- d. MTA Conference March 31-April 2 (GR).**
- e. GIS Meeting.** MALLORY shared the meeting was held last week. They are still working on improving it – add wells and septic.
- f. Alma Fire District Budget.** MALLORY circulated the documents for review. New fire truck is anticipated in the fall. City of Alma is considering joining our rescue – has not gone to their City Commission yet.
- g. Grants.** MALLORY shared a couple of grant opportunities. AARP grant has to be in by 03/05/2025. Another grant opportunity aimed at various security measures – deadline to submit is 03/15/2025.
- h. Spring Clean-Up.** MALLORY shared that she’ll be looking to apply for the tire grant. Looking towards early May again for the clean-up day.
- i. Board of Review Training.** 02/19/2025 in Mount Pleasant.
- j. Maner Costerisan Engagement Letter.** GIBSON-SMITH had an initial discussion roughly a year ago; reconnected with them recently had a productive discussion. Engagement letter is ala cart. Works very closely with BS&A.

Action requested: Motion to approve executing the engagement letter for accounting services with Maner Costerisan.

Motion	Miller		
Support	Moomey		
	VOTE	AYES	NAYS
		5	0

- k. Election audit. County Clerk (Thompson) will conduct a standard election audit at the Township on Friday, February 14, 2025 at 9:30 a.m.**
- XI. Zoning Administrator’s Report. Zoning Administrator’s Report.** KRESNAK provided an update on the various properties that she has been working on. Have issued 4 permits and 1 property split. Three property owners that have brought in dumpsters working towards clean-up efforts. Expecting to hear from Prosecuting Attorney tomorrow regarding mini-home in Riverdale so the Township can have it towed.
- XII. Planning Commission. MILLER** provided an updated on various items discussed including that Mike Klumpp attended and indicated he may be interested in pursuing Kurt’s property; updated small house size (24x30) and approved a daycare.
- XIII. Public Comment.**
- a. JUSTINE (from the Library).** Shared various programs that are going on at the library for the month.
 - b. BRAGIEL, Pam.** Asked KRESNAK if the individuals in the camper went somewhere for help. Noted that someone had called her indicating they were homeless and looking for someone

to watch their dog. Pam also shared various agency information.

- XIV. **Final Board comments.** MALLORY shared that incorrect information was being spread about growing fields of marijuana.
- XV. **Next Seville Township Board meeting: Budget Workshop, February 19, 2025 at 5:00 p.m., Budget Hearing March 12, 2025 at 6:00 p.m. followed by Regular Monthly Meeting at 6:30 p.m. [NOTE: subsequent to the 02/12/2025 meeting, it was determined that the Gratiot County Herald could not publish the 03/12/2025 Budget Hearing Notice so the Budget Hearing was moved to 03/20/2025]**
- XVI. **Adjournment.**

Action requested: Motion to adjourn at 8:19 PM

Motion	Miller		
Support	Brecht		
	VOTE	AYES	NAYS
		5	0

Minutes Certification:

PROPOSED minutes respectfully submitted:

Amy Van Atten-Densmore

02/12/2025

Amy Van Atten-Densmore, Deputy Clerk

Date

03/12/2025

APPROVED by the Township Board on

Patricia Mallory
 Patricia Mallory, Supervisor

3-12-25

Date

Ann Moomey
 Ann Moomey, Clerk

3.12.25

Date