

SEVILLE TOWNSHIP

7676 W. Lincoln Road, P.O. Box 222

Elwell, MI 48832

www.SevilleTownship.com

Board Meeting Minutes

Date: 3/12/2025

Time: 6:30 PM

Location: Seville Township Hall
7676 W. Lincoln Road
Elwell, MI 48832

MEETING TYPE Regular Special
MINUTES TYPE Proposed Approved

I. Meeting Called to Order

The meeting was called to order at 6:30 PM

II. Pledge of Allegiance

III. Roll Call

Board Member Attendance:

Patricia (Tish) Mallory	Supervisor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ashlee Gibson-Smith	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ann Moomey	Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Doug Brecht	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michale Miller	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Township Attendees:

Amy Densmore	Deputy Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Linda Kresnak	Zoning Admin	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Mulder	Cemetery Mgr	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

IV. Approval of the Agenda.

Action requested: Motion to approve the agenda.

Motion	Miller		
Support	Brecht		
		VOTE	
			AYES
			NAYS
			5
			0

V. Public Comment.

a. OWENS, Dave. Shared an update on the County's pending forensic audit related to the resignation of the (now former) County Administrator.

b. POWELL, Garrett. Introduced himself as the contractor that did the well work for the Seville Township building. He expressed his frustration regarding his outstanding bill. Explained that the estimate he had provided to the Township's General Contractor was based on 100-foot estimate; the actual well was completed at 169 feet resulting in a balance due of \$2402. [Board members explained the Township's contract was with a general contractor for an established, all-inclusive price to build the hall; the Township Board was not notified of the additional costs required for the well at the time it was completed, etc. and that the Township Supervisor had conferred with the Township Attorney when this issue was first raised about the outstanding invoice.]

Action requested: Motion to approve the **outstanding payment to Mr. Powell for the well work with the funds to come from the 3% retention account from the General Contractor.**

Motion	Gibson-Smith		
Support	Miller		
		VOTE	
			AYES
			NAYS
			5
			0

- c. **LOTT, Rob.** Expressed frustration with the Board surrounding the Township Hall project.
- d. **Justine (from the Library).** Shared an overview of the upcoming events at the Seville Township Library.

VI. Approval of Minutes from March 12, 2025, Regular Board Meeting.

Action requested: Motion to approve the **Minutes**.

Motion	Miller
Support	Brecht
	VOTE
	AYES
	NAYS
	5
	0

VII. Approval of Treasurer’s Report February 1, 2025, to February 28, 2025. GIBSON-SMITH provided various updates including BS&A training, Maner Costerisan Contract for accounting services is active, access to Roslund Prestige software will go offline as of 04/01. Discussed the Township will need to bill the Seville Township Library Board for its portion of the Audit Fee and that additional discussion needs to occur with regard to the fee charged by the Township to the Library for its time to complete the quarterly review of financial transactions, bank reconciliations, etc.

Action requested: Motion to approve the **Treasurer’s Report, as presented.**

General Fund	\$468,243.14
Trust & Agency	\$46.13
Tax	\$618,434.12
Fire Millage	\$229,301.70

Motion	Brecht
Support	Miller
	VOTE
	AYES
	NAYS
	5
	0

VIII. Approval of Accounts Payable – General Ledger February 12, 2025, to March 11, 2025.

Action requested: Motion to approve the **Accounts Payable Report, as presented.**

Motion	Miller
Support	Gibson-Smith
	VOTE
	AYES
	NAYS
	5
	0

IX. Continued Business

- a. **MDOT/Warner Update.** MALLORY shared that she continues to press MDOT on the light for the intersection. Reported another accident occurring on 03/06/2025 at that intersection. MDOT indicated that the road painting would occur on/about 04/01/2025.
- b. **Outstanding sub-contractor payment.** Addressed under Public Comment.
- c. **Library Contract.** Addressed under Treasurer’s Report.
- d. **Wind, solar, & battery storage ordinance.** MALLORY reminded everyone that the Public Hearing for all will occur on 04/08/2025 at 6:00 p.m.
- e. **ARPA Fund report.** GIBSON-SMITH confirmed the final report is due at the end of April.
- f. **Water Softener update.** MALLORY shared that the water softener was installed now that the 2 water tests were completed (and passed).
- g. **Final Draw/Punch List/updates.** Board members expressed continued frustration with the items that remain unfinished.

Action requested: Motion to request that the Township Attorney draft a 30-day notice to the General Contractor to finalize the remaining items or forfeit the 3% retention fund.

Motion	Brecht		
Support	Miller		
	VOTE	AYES	NAYS
		5	0

- h. **Rental Agreement.** Tabled.
- i. **Pay window invoice.** MALLORY indicated the price for the window has been reduced to \$300.
- j. **Maner Costerisan CPA update.** Reported above under Treasurer’s Report.
- k. **Spring Clean-up May 10th 8am-12.** Board discussed whether it would accept mattresses and box springs and, if so, how many per individual. Flyers will be developed and posted. MALLORY indicated it is not yet confirmed whether the tire trailer will be available as the grant for that has not yet been released. More information to follow.
- l. **Grants.** MALLORY shared that she is working on submitting grants that would include a generator and floor covering for the Township Hall.
- m. **MTA Conference March 31-April 2 in GR.** MALLORY reminded the Board that the Michigan Township Association Conference is coming up. The Board reviewed a resolution regarding the MTA Board of Directors.

Action requested: Motion was made to decline participation in the recommendation of individuals to the MTA Board of Directors.

Motion	Mallory		
Support	Miller		
	VOTE	AYES	NAYS
		5	0

- X. **New Business**
 - a. **Road Commission “children playing sign,” or “Bus Stop Ahead.”** Township is continuing to request that the Road Commission place a sign for the daycare on N. Lumberjack Road.
 - b. **BS&A Training.** Previously discussed under Treasurer’s report.
 - c. **Board of Review.** MALLORY shared that there is one session remaining for BoR on 3/13/2025 from 9am-3pm.
- XI. **Zoning Administrator’s Report. Zoning Administrator’s Report.** KRESNAK provided an update on the various properties that she has been working on.
- XII. **Public Comment. None.**
- XIII. **Final Board comments.**
- XIV. **Next Seville Township Board meeting: Budget Hearing and Special Board Meeting March 20, 2025, at 6:00 p.m.**
- XV. **Adjournment.**

Action requested: Motion to adjourn at 8:20 PM

Motion	Moomey		
Support	Brecht		
	VOTE	AYES	NAYS
		5	0

Minutes Certification:

PROPOSED minutes respectfully submitted:

Amy Van Atten-Densmore

03/12/2025

Amy Van Atten-Densmore, Deputy Clerk

Date

03/20/2025

APPROVED by the Township Board on _____

Patricia Walsh Mallory

3-20-25

Patricia Mallory, Supervisor

Date

Ann Moomey

3-20-25

Ann Moomey, Clerk

Date

APPROVED