

SEVILLE TOWNSHIP

7676 W. Lincoln Road, P.O. Box 222

Elwell, MI 48832

www.SevilleTownship.com

Board Meeting Minutes

Date: 4/9/2025

Time: 6:30 PM

Location: Seville Township Hall
7676 W. Lincoln Road
Elwell, MI 48832

MEETING TYPE ☒ Regular ☐ Special
MINUTES TYPE ☐ Proposed ☒ Approved

I. Meeting Called to Order

The meeting was called to order at 6:30 PM

II. Pledge of Allegiance

III. Roll Call

Board Member Attendance:

Patricia (Tish) Mallory	Supervisor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ashlee Gibson-Smith	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ann Moomey	Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Doug Brecht	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michale Miller	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Township Attendees:

Amy Densmore	Deputy Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Linda Kresnak	Zoning Admin	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Mulder	Cemetery Mgr	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

IV. Public Comment. NONE

V. Approval of Minutes from March 20, 2025, Budget Hearing and Special Board Meeting.

Action requested: Motion to approve the **Minutes**.

Motion	Brecht		
Support	Miller		
VOTE		AYES	NAYS
		5	0

VI. Motion to approve the Agenda.

Action requested: Motion to approve the **Agenda**.

Motion	Miller		
Support	Gibson-Smith		
VOTE		AYES	NAYS
		5	0

VII. Continued Business

- MDOT/Warner Update/Flashing "STOP AHEAD" signs.** MALLORY noted the signs had been installed.
- Wind, Solar, and Battery Storage, Public Hearing 05/08/2025 @ 6:00 p.m.** MALLORY requested that KRESNAK re-notice all affected residents. Notice will be posted in the Gratiot County Herald.

- c. **ARPA Fund Report, State Treasury Webinar.** MALLORY and GIBSON-SMITH will participate in a webinar so that the final ARPA report can be filed.
- d. **Final Draw/Punch List/Updates/Concerns.** MALLORY shared that Township attorney will issue correspondence to the Contractor.
- e. **Rental Agreement.** TABLED until May.
- f. **Secure Window.** DENSMORE suggested that the expense for this (including installation) should fall under the Bureau of Election security reimbursement; will work with MOOMEY to get the documentation on payment to submit for reimbursement.
- g. **Maner/Costerisan CPA Update.** GIBSON-SMITH shared that the work with them will begin following the immediate tax season.
- h. **Spring Clean Up Date.** May 10, 2025, from 8:00 a.m. to Noon. Two locations - NO TIRES. Flyer made, posted on website, copies distributed.
- i. **MTA Conference in Grand Rapids [03/31/2025 04/02/2025].**
- j. **BS&A Update.** GIBSON-SMITH and MOOMEY shared updates on the system implementation.
- k. **“Bus Stop” Ahead Sign.** MALLORY revisited the issue with the authorities (Road Commission), and they have denied the request.
- l. **Library Contract Amendment.** GIBSON-SMITH will provide the information to MALLORY for discussion with the Township’s legal counsel so that the Amendment can be drafted. [Justine joined the meeting and indicated that based on discussion with the Library Board and the attorney, they are not going to pay the invoice until the scope and services addresses that]. The Library is asking for the Township to pay for a new window on the second floor.

VIII. New Business.

- a. **Gene Hilliard – Outstanding Balance.** MALLORY indicated that she has been contacted by the individual regarding an outstanding balance for the stone that was placed at the Township Hall.
- b. **Insurance Bond.** MALLORY is obtaining more information on that and seeking information from the attorney.
- c. **Riverdale Tree Removal/Skywalkers Tree Service.** MULDER shared that there are several trees in the Riverdale cemetery that need to be removed (cedar and oak trees). Bid was \$3,000 and \$1,400.

Action requested: Motion to approve the 2-part bid.

Motion	Miller		
Support	Gibson-Smith		
VOTE		AYES	NAYS
		5	0

- d. **MIHI/BEAD Grant.** MALLORY shared information regarding the Township’s support of Spectrum’s pursuit of a grant to provide high-speed fiber optic.
- e. **Healthy Pine River/Scrap/Car Donations.** MALLORY and MIKIE VAN HORN shared that Healthy Pine River is encouraging anyone who has scrap or vehicles can donate it to Healthy Pine River.

- f. **May Election/Ballots/Drop Box/In-Person Registration.** **DENSMORE** shared that the Absentee Ballots have been issued to those on the permanent listing. The SAMPLE ballot is on the door for review. The County will have “early voting” again beginning 10-days prior to the election day. The Township will have hours (8am – 4pm) on Saturday, May 3, 2025, for residents to register to vote or drop off ballots. **MALLORY** shared that Clark Hubbard can provide a short-term fix that will ensure the wi-fi is adequate and supports the ballot box security.

Action requested: Motion to approve interim work with Clark Hubbard on the wi-fi to ensure the ballot security remains intact during the required monitoring.

Motion	Brecht		
Support	Miller		
VOTE		AYES	NAYS
		5	0

- g. **Road Commission Contracts.** Board reviewed the 2025-2026 Contracts.

- i. **Dust Control.** **MALLORY** discussed the pricing. The Board, during the budgeting process, had identified doing two (2) applications of dust control and three (3) miles of gravel.

Action requested: Motion to approve two applications of dust control.

Motion	Mallory		
Support	Miller		
VOTE		AYES	NAYS
		5	0

- ii. **Gravel Resurfacing.** **MALLORY** discussed the pricing. \$10,008 per mile. Seville Township has the cheapest rate.

Action requested: Motion made to approve Jefferson Road from Warner to Ferris (2 miles); and Pitt Road (1 mile) from M46 to Madison.

Motion	Miller		
Support	Brecht		
VOTE		AYES	NAYS
		5	0

- iii. **Chip Seal.** **MALLORY** discussed the pricing. TABLED until May meeting awaiting contract. Board discussed 1.31 miles of Riverdale (totaling \$22,270).

- iv. **Annual Maintenance Fee Resolution with Gratiot County Road Commission for Seville Township Roads.** **MALLORY** read the Resolution; motion was made to approve the Resolution, as presented.

Motion	Miller		
Support	Brecht		
VOTE		AYES	NAYS
		5	0

- IX. **Zoning Administration.** **KRESNAK** provided her monthly update. Will attempt to work with residents encouraging donation of abandoned vehicles. Still waiting for Health Dept to condemn a property on Mill Street (1st report was 6 months ago, 2nd report was 3 months ago). Continuing to contact residents that are living in campers. [KRESNAK mentioned to Bob Leiter that Lumberjack Park will need to go through the State to obtain a license to be a licensed campground]. Forest Hill Nature Center is looking to put a 14,000 square foot building. Also, KRSENAK noted she has 2 property splits pending.

X. Public Comment.

- a. **Riverdale Tavern Owner.** The Riverdale Tavern owner offered comments indicating that while she was attending a recent concealed weapons class. Concealed Weapons Class. A Riverdale resident shared some disconcerting comments about Riverdale.
- b. **Justine (from the Library).** Shared upcoming events planned at the library.

XI. Next Meeting Dates.

- a. Public Hearing [Wind/Solar/Battery Storage Ordinance]: May 13, 2025, at 6:00 p.m.
- b. Planning Commission: May 13, 2025, at 6:30 p.m.
- c. Township Board Meeting: May 14, 2025, at 6:00 p.m.

XII. Adjournment.

Action requested: Motion to adjourn at 8:40 PM

Motion	Gibson-Smith			
Support	Miller			
		VOTE	AYES	NAYS
			5	0

APPROVED

Minutes Certification:

PROPOSED minutes respectfully submitted:



Amy Van Atten-Densmore, Deputy Clerk

04/09/2025

Date

05/01/2025

APPROVED by the Township Board on _____

Patricia Mallory, Supervisor



Amy Van Atten-Densmore, Deputy Clerk

Date

05/01/2025

Date