

SEVILLE TOWNSHIP

7676 W. Lincoln Road, P.O. Box 222

Elwell, MI 48832

www.SevilleTownship.com

Board Meeting Minutes

Date: 10/8/2025

Time: 6:30 PM

Location: Seville Township Hall
7676 W. Lincoln Road
Elwell, MI 48832

MEETING TYPE Regular Special
MINUTES TYPE Proposed Approved

I. Meeting Called to Order

The meeting was called to order at **6:33 PM**

II. Pledge of Allegiance

III. Roll Call

Board Member Attendance:

Patricia (Tish) Mallory	Supervisor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ashlee Gibson-Smith	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ann Moomey	Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Doug Brecht	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michale Miller	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Township Attendees:

Amy Densmore	Deputy Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Linda Kresnak	Zoning Admin	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Mulder	Cemetery Mgr	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

IV. Motion to approve the Revised Agenda.

Action requested: Motion to approve the **Agenda with proposed changes.**

Motion	Miller		
Support	Brecht		
		VOTE	
			AYES
			NAYS
			5
			0

V. Public Comment.

- a. **LEITER, Bob.** Noted 3 items (1) **Sherwood Auction site** – still didn't see anything regarding Township auction [**MALLORY** noted that is correct – no action on that]; (2) **Chapel Gardens** – asked if the Township had received and financial information from the State [**MALLORY** noted that nothing had been received]; (3) Noted that there appears to still be individuals living at corner of **M46/Lumberjack**. [**MALLORY** noted that there has been an eviction notice issued and a court date established].

VI. Approval of Minutes from September 10, 2025, Board Meeting.

Action requested: Motion to approve the **Minutes.**

Motion	Gibson-Smith		
Support	Miller		
		VOTE	
			AYES
			NAYS
			5
			0

VIII. **Treasurer Report. GIBSON-SMITH** provided the Treasurer’s Report for the period September 1 to September 30, 2025.

Action requested: Motion to approve the **Treasurer’s Report**.

Motion	Miller		
Support	Brecht		
		VOTE	
			AYES
			NAYS
			5
			0

IX. **Accounts Payable Report. MOOMEY** provided the Accounts Payable-General Ledger Report for the period September 11, 2025 to October 10, 2025.

Action requested: Motion to approve the **Accounts Payable Report**.

Motion	Mallory		
Support	Miller		
		VOTE	
			AYES
			NAYS
			5
			0

X. **Continued Business.**

- a. **Rental Agreement. Tabled** – pending finalization of building issues.
- b. **Fall Clean-Up (1 truck). Board** discussed the event – held on 09/20/2025; well-attended. Board discussed continued interest in holding this event again in the Spring.

Action requested: Motion to establish **Spring Clean-Up Day as 05/09/2026**.

Motion	Mallory		
Support	Miller		
		VOTE	
			AYES
			NAYS
			5
			0

Action requested: Motion to use **King Disposal in Spring May 09, 2026** Clean-up Day.

Motion	Miller		
Support	Moomey		
		VOTE	
			AYES
			NAYS
			5
			0

- c. **2025 Gratiot Countywide Master Plan. MALLORY** indicated the County has asked for a meeting to discuss the Township’s proposed changes to the map before the Master Plan is finalized. **BRECHT** will participate, as needed.
- d. **Chapel Gardens Cemetery Updates/SOM financial reports. MALLORY** indicated she has not received a response from the state – she has requested to see the financials, as reported to the State.
- e. **Bond Claim. MALLORY** reported that **MALLORY and MILLER** met with the attorney and the rep from Auto Owner’s seeking additional information. They were going to discuss this and meet with the Contractor. **MALLORY** noted they requested letters from the Drain Commissioner; **MALLORY** anticipates receiving those by the end of the week and will submit those, as requested.
- f. **F-65/Annual Local Unit Fiscal Report. GIBSON-SMITH** noted it was submitted by the due date on 09/30/2025. [Note: **GIBSON-SMITH** noted this was the busiest tax collection on 09/15/2025; 2026 will be an audit year and the Library will do its own audit and F65].
- g. **GC Parks & Rec Millage Grant Funding – Township Request. MALLORY** started drafting the grant request, as discussed at last month’s meeting; will work with **MULDER** on cost estimates for proposal submission.

XI. New Business

- a. **Amend Cemetery Ordinance/Cemetery Meeting. MULDER** noted that currently lot purchases require that you buy 2 spaces; increasing cremations are creating opportunities to utilize just 1 space; Cemetery Committee has not convened to discuss this topic; **MULDER** recommends holding a Cemetery Committee Meeting to discuss whether this should be changed in the ordinance to allow the purchase of 1 space (rather than require 2).
- b. **PA116 Request: Robert and Chanda Mallory. MALLORY** presented a request from Robert and Chanda Mallory to enter **Parcel #29-13-026-001-20** [40 acre parcel – including 13.22 cultivated, and 12.12 pasture grass land] into PA 116.

Action requested: Motion to approve the PA116 request for parcel # **#29-13-026-001-20** into PA116.

Motion	Miller		
Support	Brecht		
	VOTE	AYES	NAYS
		5	0

- c. **Library Bank Accounts. GIBSON-SMITH** reminded the Board that with the revised Fiscal Agent Agreement, the Library takes control of their bank account.

Action requested: Motion to **GIBSON-SMITH** to remove Township officials (Gibson-Smith, Moomey, Densmore, and Gibson) from the Library accounts housed at Mercantile and Huntington Bank.

Motion	Gibson-Smith		
Support	Miller		
	VOTE	AYES	NAYS
		5	0

- d. **Internet Speed. MALLORY** to call Clark and ask for troubleshooting on why the Township is experiencing significantly spotty internet speed.

XII. Zoning Administration. KRESNAK provided an update on her on-going work with residents including blight, permitting, and zoning.

XIII. Public Comment.

XIV. Next Meeting.

- a. **Planning Commission:** November 11, 2025 @ 6:30 p.m.
- b. **Township Board:** November 12, 2025 @ 6:30 p.m.

XV. Final Board Comments.

XVI. Adjournment.

Action requested: Motion to adjourn at **7:45 p.m.**

Motion	Miller		
Support	Brecht		
	VOTE	AYES	NAYS
		5	0

[NOTE: SUBSEQUENT TO THE MEETING ON 10/08/2025, CLERK (ANN MOOMEY) RESIGNED HER POSITION.]

Minutes Certification:

PROPOSED minutes respectfully submitted:



Amy Densmore, Deputy Clerk

10/08/2025

Date

APPROVED by the Township Board on 11/12/2025

Pat

**SIGNATURES ON FILE AT
THE TOWNSHIP HALL**

APPROVED