

SEVILLE TOWNSHIP

7676 W. Lincoln Road, P.O. Box 222

Elwell, MI 48832

www.SevilleTownship.com

Board Meeting Minutes

Date: 11/12/2025

Time: 6:30 PM

Location: Seville Township Hall
7676 W. Lincoln Road
Elwell, MI 48832

MEETING TYPE Regular Special
MINUTES TYPE Proposed Approved

I. Meeting Called to Order

The meeting was called to order at **6:36 PM**

II. Pledge of Allegiance

Moment of silence for the veterans

III. Roll Call

Board Member Attendance:

Patricia (Tish) Mallory	Supervisor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ashlee Gibson-Smith	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
	Clerk	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Doug Brecht	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michale Miller	Trustee	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Township Attendees:

Amy Densmore	Deputy Clerk	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Linda Kresnak	Zoning Admin	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Mulder	Cemetery Mgr	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

IV. Motion to approve the Agenda.

Action requested: Motion to approve the **Agenda**.

Motion	Miller		
Support	Brecht		
		VOTE	
			AYES
			NAYS
			4
			0

V. Public Comment.

- LEITER, Bob.** Auction item – no update. Commercial Building on M46/Lumberjack noted the person is no longer living there; commented about Elwell Elevator;
- CARNEY, Matt.** Ferris and M46 – gravel ptt? What are the rules and regulations regarding how many acres (5) can be mined without a permit? What is the preventative for the traffic.

VI. Approval of Minutes from October 08, 2025, Board Meeting.

Action requested: Motion to approve the **Minutes**.

Motion	Miller		
Support	Gibson-Smith		
		VOTE	
			AYES
			NAYS
			4
			0

VIII. Treasurer Report. **GIBSON-SMITH** provided the Treasurer’s Report for the period October 1 to October 31, 2025. The balances were reported as follows:

General Fund	\$327,285.51
Fire/Rescue Fund	\$136,369.68
Trust/Agency Fund	\$1,860.86
Tax Collection Fund	\$485,268.81

Action requested: Motion to approve the **Treasurer’s Report**.

Motion	Miller		
Support	Mallory		
	VOTE	AYES	NAYS
		4	0

IX. Accounts Payable Report. **DENSMORE** provided the Accounts Payable-General Ledger Report for the period October 09, 2025 to November 12, 2025 with the addition for the Consumers Energy for Riverdale Streetlights (upon receipt). **Action requested:** Motion to approve the **Accounts Payable Report**.

Motion	Miller		
Support	Brecht		
	VOTE	AYES	NAYS
		4	0

X. Continued Business.

- a. **Rental Agreement. Tabled** – pending finalization of building issues.
- b. **2025 Gratiot Countywide Master Plan. MALLORY** noted that the Planning Commission moved on the plan. **Action requested:** Motion to approve the County Master Plan for distribution. Motion to approve the Gratiot County Master Plan for distribution; and an additional Motion to approve Greater Gratiot Development, Inc. to distribute notice and copies of the Master Plan to required entities and neighboring units of government on behalf of Seville Township.

Motion	Mallory		
Support	Miller		
	VOTE	AYES	NAYS
		4	0

- c. **Chapel Gardens Cemetery Updates/SOM financial reports. MALLORY** indicated she has not received a response from the state – she has requested to see the financials, as reported to the State.
- d. **Bond Claim. MALLORY** noted that we received 2 letters this week. The determination was received. It was “declined.” The Board will hold a special meeting to discuss opinion with the legal counsel at a future date.
- e. **GC Parks & Rec Millage Grant Funding – Township Request. MALLORY** started drafting the grant request, as discussed at last month’s meeting; will work with **MULDER** on cost estimates for proposal submission.
- f. **Cemetery Meeting.** To be held – date not yet established.

XI. New Business

- a. **Clerk Resignation. MALLORY** noted her appreciation for the work that Ann Moomey had provided. Amy Densmore, Deputy Clerk, has assumed the additional duties since that date.
Action requested: Motion to appoint Amy Densmore as the acting Clerk through November 2026.

Motion	Miller		
Support	Gibson-Smith		
	VOTE	AYES	NAYS
		4	0

[Amy Densmore, now acting as Clerk, participated in the voting going forward]

- b. **Deputy Clerk Pay Adjustment.** MALLORY noted that DENSMORE in assuming the additional responsibilities since the last meeting, should be compensated at the Clerk rate effective October 9, 2025. **Action requested:** Motion to compensate Amy Densmore at the Clerk rate in lieu of Deputy Clerk pay since October 9, 2025, to November 12, 2025.

Motion	Miller		
Support	Brecht		
	VOTE	AYES	NAYS
		5	0

- c. **Deputy Clerk Appointment.** MALLORY initiated discussion regarding the appointment of a new Deputy Clerk. DENSMORE recommended Grace Cary for consideration in the role of Deputy Clerk. **Action requested:** Motion to approve **Grace Cary** as the **Deputy Clerk** through November 2026.

Motion	Gibson-Smith		
Support	Brecht		
	VOTE	AYES	NAYS
		5	0

- d. **2026 Board Meeting Dates.** DENSMORE shared the proposed dates for consideration for 2026 meeting dates. **Action requested:** Motion by **GIBSON-SMITH** to accept the proposed 2026 board meeting dates as presented by **DENSMORE**. [schedule attached]

Motion	Gibson-Smith		
Support	Miller		
	VOTE	AYES	NAYS
		5	0

- e. **Planning Commission Meeting.** MILLER shared an update of the items discussed at the Planning Commission Meeting on 11/11/2025. Significant discussion regarding the proposed changes to the Camper Ordinance. **Action requested:** Motion to send it back to the Planning Commission for further review and revisions.

Motion	Mallory		
Support	Miller		
	VOTE	AYES	NAYS
		5	0

- f. **Acoustic Tiles.** Board discussed options that could muffle sound.
- g. **Sheriff Report.** MALLORY shared that he will be present on January 14, 2026.

XII. Zoning Administration. KRESNAK provided an update on her on-going work with residents including blight, permitting, and zoning.

XIII. Fire Meeting. MALLORY shared feedback from the recent meeting. The new fire truck should be delivered in time for the Christmas parade.

XIV. Public Comment.

XV. Next Meeting.

- a. **Township Board:** December 10, 2025 @ 6:30 p.m.
- b. **Planning Commission:** February 10, 2026 @ 6:30 p.m.

XVI. Final Board Comments.

XVII. Adjournment.

Action requested: Motion to adjourn at **7:54 p.m.**

Motion	Miller		
Support	Brecht		
	VOTE	AYES	NAYS
		5	0

Minutes Certification:

PROPOSED minutes respectfully submitted:



Amy Densmore, Clerk

11/12/2025

Date

APPROVED by the Township Board on _____

Patricia _____
Date

Amy _____
Date

**SIGNATURES ON FILE AT
THE TOWNSHIP HALL**